

RISK ASSESSMENT FOR EVENTS

ACTIVITY RISK CATEGORY

CATEGORIES OF ACTIVITY	LOW -1	MEDIUM – 2	HIGH - 3
Festival/ Theatre	Classical	Pop/Rock	Rave/Disco
Political	Disorder low risk	Disorder Med Risk	Disorder High risk
Religious	Same faith	Interfaith	Opposing faction
Sport	Disorder low risk	Disorder Med risk	Disorder High risk
Education/Recreational /Exhibition	Low	Medium	High

AUDIENCE RISK CATEGORY

Audience risk categorisation is done based on the number of attendees, the audience profile and the expected behaviour of the audience.

AUDIENCE RISK VARIABLES	LOW -1	MEDIUM – 2	HIGH - 3
Attendees	Less than 2000 – small	Between 2000 & 10 000 – Medium	More than 10 000 – Large
Audience profile	Mixed family	Young Adults	Children/Elderly
Expected behaviour	Stable	Lively	Unpredictable

VENUE OR SITE DESIGN HAZARDS CATEGORY

This relates to capacity as well as hazards and vulnerability. Focus is on infrastructure.

RISK INDICATOR	LOW -1	MEDIUM -2	HIGH -3
Purpose built venue:			
General condition of the facility			
Suitable for expected occupant capacity			
Compliance : Fire, OHS Act, Build Regulations			
NOT purpose Design/Built Venue			
Geographic location : i.e. Residential area			
General condition of the facility			
Indoor/Outdoor			
Enclosed/fenced/unfenced			
Suitable for expected occupant capacity			
Design : Suitable for access & egress control			
Sufficient emergency evacuation routes			
Absence of seating: own seating/standing			
Suitable for special needs			
Marquee tents used			
Compliance : Fire, OHS Acts, Build. Regulations			
Services available : Water, sanitation, electricity			
Backup systems: Generators, services, etc.			
Parking / Transportation arrangements			
Emergency vehicle accessibility			
Parallel events in proximity			

Provision for VOC & Ops systems			
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CONTINGENCIES

- This further describes the likelihood and impact of potential hazards/contingencies that may occur.

RISK INDICATOR	LOW – 1	MEDIUM – 2	HIGH - 3
Adverse weather conditions			
Time of day and/or duration			
Temporary structures failure			
Turnstile & P.A. systems failure			
Power/Electricity failure			
Loss of water supply or sanitation			
Crown surge/crowd disorder/strikes			
Terrorism/hooliganism/gangsterism			
Tickets (none/Big demand/counterfeit)			
Alcohol sales & Substance abuse			
Provision for cancellation/postponement			
Food hygiene problems			
Pollution (noise, litter, air, etc)			
Other environmental impacts			
Fire/flooding/other			
Pyrotechnics/Special effects			
Off-site hazards (.e.g. industry/event)			
Traffic/transport disruption			
Medical emergencies			

RISK RATING

- To determine the total/overall risk rating for the event, the values for each category are multiplied together in sequence, i.e. activity X audience X venue X other threats = total risk rating.

For this event:

- To determine risk rating : Multiply the value of each category to obtain the total value.

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RISK RATING	RISK LEVEL	ACTIONS REQUIRED
1 – 8	Low Risk	General event monitoring
9 – 23	Medium Risk	VOC is optional <u>OR</u> a mini VOC
24 – 81	High Risk	Implement risk reduction measures to lower risk. Then re-assess.

This is only an example, you must determine your own risk assessment for your event and complete the document according to your needs.